

**SAFETY COMMITTEE MEETING MINUTES  
PACIFIC WEST LATH & PLASTER, INC.**

DATE:	
LOCATION:	
TIME:	

COMMITTEE MEMBERS PRESENT:		
NAME	TITLE	SIGNATURE
Paul Maples	Company Officer	
Rodney Bowden	Safety Engineer	
Nette Dominisse	Safety Coordinator	
Shawn Vetterli	Safety Representative - Lather Operations	
David Valdez	Safety Representative - Plasterer Operations	

Agenda:	Topic	Action
	Identify unsafe work practices and conditions	
	develop appropriate remedies	
	conduct health and safety inspections of both jobsite operations and business office locations	
	identify safety hazards and develop corrective measures	
	Review accident / incident and near miss reports - types and causes and trends identified and corrective action suggested	
	Analyze available data on past injuries and illness, identify trends and suggest appropriate corrective actions	
	Assist in the development and implementation of effective health and safety awareness programs.	
	Encourage feedback from all individuals with regard to health and safety related ideas, problems, and solutions.	
	Provide support and serve as a resource in the development, implementation and maintenance of a comprehensive safety, loss prevention and loss control program.	
	Develop written programs to ensure compliance with OSHA health and safety regulations	
	Serve as an advisory body to management on health and safety issues	
	Provide suggestions and recommendations for resolution of health and safety concerns.	

Specific Items for Review:	

**\*THIS FORM ONCE COMPLETED IS TO BE POSTED AT THE BUSINESS OFFICE, UPSTAIRS MAIN ENTRANCE UNTIL THE NEXT SAFETY COMMITTEE MEETING.  
\*RETAINED RECORDS OF ALL SAFETY COMMITTEE MEETING MINUTES ARE KEPT FOR 10 YEARS.**